

Columbia Gateway Urban Renewal Agency  
 Budget Process for 2024-2025 Fiscal Year  
 Budget Schedule  
 As of January 1, 2024

Activity	Date
Budget preparation by Planning Director	January 1 through February 16, 2024
Narrative update information due to Finance Director along with proposed budget	February 28, 2024
Finance Director prepares UR Proposed Budget Book	February 16 through March 5, 2024
First draft of balanced Urban Renewal budget	March 8, 2024
Pre-Budget Committee Meeting in Council Chambers	March 19, 2024
<b>Publish First Notice of Budget Committee Meeting</b> (not more than 30 days prior to the meeting – documents available to public same day as planned distribution to Cmte)	<b>March 29, 2024 (Wed. – submit by Friday)</b>
<b>Post on website Second Notice of Budget Committee Meeting</b> (same notice as published posted on City Website continually until after Budget Meetings are over )	<b>April 3, 2024 (Wednesday)</b>
Finance Department prepare Budget Books	March 10 – April 1, 2024
Distribute Proposed UR Budget books to Budget Committee	April 2, 2024
<b>Budget Committee meetings – Previous Budgets have been approved in one night. This schedule provides for additional meetings if necessary.</b>	<b>April 16, 17, 18, 2024</b>
Final Approved budget to Finance Department	April 18, 2024
Final Budget complete for publishing (including UR-1)	April 26, 2024
<b>Publish notice of Budget Hearing &amp; UR-1 Form</b> (not less than 5 or more than 30 days prior to hearing)	<b>April 26, 2024 (Wed. – submit by Friday)</b>
Budget Hearing at regular UR Board meeting	May 21, 2024
Budget Adoption at regular UR Board meeting	May 21, 2024
If changes are necessary that require a second Public Hearing, that second PH and adoption will take place	June 11, 2024
Deliver required budget & LB 50 documents to County	July 15, 2024